



March 14, 2019 Meeting Minutes at 6:30 pm

Call to order: 6:35 pm

Officer/Committee Reports:

- **Advocacy Committee & President's Report** - Laura Livermore, FLAMB President
 - Update on Lobby Day
 - 3/26 - 10:00am to 3:00pm - depends on appts which are being set-up.
 - 1 student signed up
 - Town Hall, if rescheduled, will try to attend, haven't heard of a reschedule at this time.

- **Fundraising Committee Report** - Rebecca Gibson, FLAMB Fundraising Chair
 - Update on Pizza Cards - Laura Livermore, FLAMB President
 - Sold approximately 300 cards
 - Tying up loose ends, vendor letting us send back cards we didn't sell
 - Candy Bars - Laura Livermore, FLAMB President
 - Still ongoing
 - Conversations with Middle School selling them this spring
 - Those selling them are selling well
 - Spring Fundraiser - Holly Wojciechowski, FLAMB Vice-President
 - All set for the Mixed Bag Designs fundraiser
 - Will start both online and catalog sales April 1 or 8th, 2019
 - Catalog due April 22 so everything will be delivered by Mother's Day
 - Online goes until End of June
 - Kick-off for fundraiser will be before Spring Break
 - Catalog sales can start right after, but online will NOT be available until April 1 or 8th, 2019
 - Profit is 35%, students will get 30%, if we go over sales threshold, % goes up by 5%
 - Holly Wojciechowski will be point of contact and her name is on materials.

- **Outreach Committee & V.P. Report** - Holly Wojciechowski, FLAMB Vice-President
 - Dueling Pianos - Kelly Biedny, FLAMB Secretary -
 - Detailed [after event notes](#) are posted on the website.
 - Scholarship Committee Update - June Quevedo & Deborah LeGault, FLAMB Scholarship Committee Co-Chairs -
 - Need more committee members
 - Kris Blackburn is joining the committee
 - Holly will post some information on Facebook on who to contact to join the committee
 - Will get together to talk about points system and approve before the scholarship application deadline of April 30, 2019
 - So far just one application received

- Laura Livermore will go through applications and remove all identifying info from apps to provide to selection committee.
 - Website - Kelly Biedny, FLAMB Secretary -
 - Upgrading site and allowing credit card payments for various things through the site discussed. Looked into current host upgrade (Wix), but we would need the \$20 a month plan and cheaper options are available.
 - Recommend setting up a wordpress site hosted through BlueHost.
 - Hosting is will be about \$7.99 a month (\$2.95 a month the first year)
 - The domain would be up to \$12 a year per domain.
 - Recommend getting .org, .com, & .net (up to \$12 each).
 - Annual website expense would be about \$108 up to \$132. Although the first year would only be at most \$72
 - Holly Wojciechowski moved to approve \$150, Kris Blackburn seconded, motion approved,
 - Getting Pre-sale tickets for Bethel concert are the first priority for online payment (tickets are \$10)
 - Will charge 3% more when buying with cc to cover fees

Old Business:

- FLAMB Officer Incentives -
 - Put in a lot of time, especially Dave Gunderson (Treasurer) and Laura Livermore (President), propose this year
 - Full Trip Compensation for Pres and Treasurer
 - Half Trip Compensation for VP, Secretary, Fundraising
 - This Year
 - Outgoing VP will receive \$350 for her years of service.
 - For new officers will ask for a 2 year commitment
 - If term is less than 2 years, comp will be prorated.
 - Kris Blackburn moved this Officer Incentive plan, Michelle Chanak seconded, motion was approved.
- Tri-M John Gorka Concert -
 - Have sold 20 tickets, need to sell 70 to break even
 - Cost is \$1300
 - Will sell rootbeer floats there
 - Tri-M kids will fully staff rootbeer floats and concert
 - Michelle Chanak will make sure we have supplies
 - Dave Livermore will get Tri-M kids signed up for staffing
- Bethel Concert - April 26
 - We are all good on Adult volunteers
 - Water sales - 2 people are needed and we have
 - Ticket sales - 2 people are needed and we have
 - Holly Wojciechowski will lead the flower sales and contact Carrie Carlson. Kelly Biedny will assist.
 - Ushers -
 - We need kids for this
 - Michelle will get link to sign-up genius to Dave Livermore and he will send to kids to get more usher
 - Buses for middle schoolers for concert -
 - Cost \$300 each

- Holly moved to do 2 buses for no charge to students, seconded by Kris Blackburn, motion approved.
 - NYC 2020 Trip Updates -
 - Dave Livermore confirmed we are definitely going to New York and will get updated info out this week.
 - For the flight we may be chartering a plane, which would affect the dates (Wednesday to Sunday week of Spring Break instead of Saturday to Wednesday). Will confirm asap.
 - 175 are signed up so far (140 students, 35 chaperones).
- Root beer Float Updates - Michelle Chanak -
 - Over all is going well
 - Need to have minimum of two people, but for elementary evening concerts have minimum of three needed.
 - Discussion on limiting the number of times people can sign up to allow more families to participate was discussed.
 - Limit number of times to 2 concerts
 - Will have back-ups list for no shows that Michelle can call last minute if needed.
 - Contact Michelle to get on the list
 - Will adding the following info to confirmation and reminders that are generated through sign-up genius
 - A note to contact Michelle if you can't make it because there are others that would like to fill in.
 - How to get on alternate list to fill in for no shows or someone can't make it.

New Business:

- Holly Wojciechowski will be retiring her post as VP the end of this year (August). Her daughter going to Northwestern in Iowa and Holly will be moving there as well.
- Cub grocery bagging -
 - Will be happening over Memorial day either Saturday or Sunday,
 - Deborah LeGeault is heading up and is setting up a sign-up genius for volunteers.

Adjourned: Kris Blackburn moved to adjourn at 8:11, June Quevedo seconded, meeting adjourned.