



Minutes for October 13th, 2022 meeting at 6:30 pm

Katrina has called the meeting to order at 6:41 pm.

Attendees: Katrina Bastyr, Chrissy Neu, Sara Malpass, Dan Babineau, Teresa Rink, Maria Masten, Lisa Sauer, Laura Livermore, Amy Organ, Maia Knudsen, Emily Neu, Jonathan Rink, Madison Hanson, Rachel Puyleart, Emily Montzka, Tasha Montzka, Dave Livermore, June Quevedo, Megan Newcomb, Rhonda Welsch

**Fundraising Chair:**

Katrina Bastyr nominated Teresa Rink to be fundraising chair, Megan Newcomb seconded, Motion passed unanimously.

**Officers' Reports:**

- President - no report
- Vice-President - Chrissy Neu discussed assembling the scholarship committee for this year. June Quevedo has volunteered to be Chair. Chrissy made a motion to for June to be chair, Katrina seconded, motion passed
  - Scholarship committee volunteers: Megan Newcomb, Chrissy Neu, Teresa Rink, June will reach out to Laura Langreck and Stacy St. George
- Treasurer - Prior to the meeting, the FLAMB Treasurer provided current account balances.

General	\$16,269.69	MS Choir	\$1,349.23
High School	\$4,468.15	Marching Band	\$3,882.96
Tri-M	\$1,588.98	Elementary Band	\$447.85
Student Accounts	\$15,163.95	Elementary Orchestra	\$346.31
MS Band	\$1,286.30	Elementary Choir	\$182.36
MS Orchestra	\$72.10	<b>Total Account Balances</b>	<b>\$45,057.88</b>

- Secretary - no report
- Fundraising Chair-
  - Culvers share night - Tuesday October 25th from 4-7 pm, % of sales, proceeds will be divided equally between all students on trip
    - Secretary will post flyer and email music staff flyer
  - Cub bagging - January 21st from 10-6, two hour shifts
    - Sign up genius account will be set-up (students who volunteer) - would also count for Tri-M hours and towards a trip
  - Driven Coffee - Begins November 1st
    - Paper orders due Monday of Thanksgiving week (40% toward profits)
    - Online orders end the Monday after Thanksgiving (30% toward profits)
    - Coffee orders will get delivered to high school pre-christmas (Dec. 11 or 12th maybe)
    - Secretary post of website and facebook

- Driven coffee website will have general fund option
      - FLAMB General fund
      - June make a motion to approve
    - Butter Braids - Megan Newcomb will coordinate
      - Promote on website and facebook
      - Dates TBD
    - Fundraising will be open to general fund also - will not be divided
      - June made motion, Chrissy seconded. Motion passed.
  - Tri-M
    - Linwood family fun days just finished
    - Tri-M will be able to serve root beer floats at the middle school and high school music events this year, this will include the Centennial Event also
      - Tri-M will help with floats for Centennial Community Band Concert on 11/18/2022

## **Old Business:**

### Dueling Piano

- Katrina gave update on dueling pianos
  - *Profits*
    - *Total Ticket Sales: 73 @ \$40.00 = \$2920.00*
    - *Silent Auction Baskets: \$2315.00*
    - *Dueling Piano Song Requests Tips: \$652.00*
  - *Expenses:*
    - *Aces & 88's: \$1500.00*
    - *Lone Oak Grill: \$1181.64*
    - *Expenses due to square (both tickets and baskets) and stripe charges*
      - *Square Fees: \$62.84*
      - *Stripe Fees: \$82.38*
    - *Advertising: \$81.50*
      - *Rapid Press Flyers (51 printed): \$24.50*
      - *Facebook Boost: \$12.00*
      - *Lowdown and Hometown Source Online Advertisement: \$45.00*
      - *Aggressive event posting on Facebook and community facebook pages.*
      - *Charlie O - shared with his email lists multiple times also.*
    - *Ticket Profit: ~ \$3.35 per ticket*
  - *Net Income: \$3209.63*
- Positive comments on event and silent auction
- Think about future
  - Students send out 10 emails
  - Do funds go to scholarship or general account
  - Do we try dueling guitars or something else?
  - Other venues to consider?
  - Determine date at November meeting

### San Antonio, TX Music Trip

- Dave Livermore gave trip update. Over 100 people signed up, could use more chaperones

## **New Business:**

### FLAMB use of Venmo

- Per Venmo website, not intended for non-profits use
- Update from FLAMB treasurer, use of venmo for non-profits may be available through Paypal, more information to follow.

### Root Beer Floats

- Nov 14th 5th Grade BIG SING 7PM concert (400-500 students)
  - - Lisa Sauer suggested having 4 stations set up for root beer floats
- Nov 18th Centennial Community Band Concert, Tri-M/FLAMB will sell floats
- Root Beer floats supplies, Teresa Rink will check on ice cream cup prices from Restaurant Depot

### Fundraising - See fundraising chair update above

### T-Shirt and Apparel 2022-23

- Tri-M is not available for doing transfers this year, would need a committee to help with apparel if we try to do in house again
  - Rhonda and Chrissy volunteered to help with apparel
- Dan will check prices for creating in-house vs ordering online Tentative deadline for apparel costs is October 19th
- Goal would be to have apparel store opened by the end of October, deliver shirts and sweatshirts before Christmas

### Other Items:

- Natasha would like to bring form back for staff request for purchases and reimbursements, Katrina announced website has the staff request form available
- Discussed whether FLAMB should revert back and simplify the account structure and go back to general fund for all fundraising and requests
  - Line item the events, extra goes back to general fund
  - Remove the donation page for drumline, teacher/class, change website to match the separate established accounts and contact Jake regarding marching band whether marching band should still be included
- Recommend 2 signatures from staff will be needed for purchase from given accounts
  - Secretary will email staff request form to staff as a reminder
  - Lisa Sauer will bring to the music staff for discussion (January 24th staff meeting)
    - Request via form for reimbursement
    - Request 1 week prior to meeting signed by 2 people
    - As of now, FLAMB will keep the 11 separate accounts and revisit in 6 months to a year
- FLAMB By-Laws will be discussed at the November meeting.

Motion made to adjourn the meeting by Teresa second by June, Meeting adjourned at 8:33 pm

**Next meeting dates:** All families of Forest Lake Area Schools music students are members of FLAMB. They are invited and encouraged to attend monthly meetings on the Third Thursday of each month at 6:30 pm in the FL High School Commons Area. The next meeting will be held November 17th. Future meeting dates are: 12/15/2022, 1/19/2023, 2/16/2023, 3/16/2023, 4/20/2023, 5/18/2023.